



## The Classical Academy Gift-in-Kind Donation Form

Please refer to our Gift-in-Kind Policy for information about what defines a gift-in-kind donation to The Classical Academy.

Thank you for your support of TCA.

Date of Donation: \_\_\_\_\_

Donor Name: \_\_\_\_\_

Donor Physical Address: \_\_\_\_\_

Daytime Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

### Brief Description of Gift and/or Service:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Gift/Service Value \$ \_\_\_\_\_  Donor's Estimate  Appraisal Attached  Receipt Attached

**Gift-in-Kind valued \$1.00 to \$499.99** – Please complete and submit this form. No IRS forms are required for any donated item(s) valued \$499 or less.

**Gift-in-Kind valued \$500 to \$4,999.99** – Please complete and submit this form. You'll also need to fill out and keep for your tax records, [IRS Form 8283](#) and file it with your tax return to claim the deduction.

**Gift-in-Kind valued \$5,000.00 or more** – You will need to obtain a qualified appraisal and complete [IRS Form 8283](#) and submit it with your tax forms to the IRS to receive tax credit. For questions, consult your tax advisor.

Donated to: \_\_\_\_\_

*(Example: East Campus, Band/Music Program, etc.)*

Donor Signature: \_\_\_\_\_

### Please return completed form to:

Lindy Keffer | Advancement Officer

The Classical Academy | 975 Stout Road, Colorado Springs, CO 80921

Direct: (719) 488-6213 | Fax: (719) 484-0087 | [lkeffer@asd20.org](mailto:lkeffer@asd20.org)

TCA is a 501(c)3 nonprofit corporation; EIN #84-1349017

Revised 08-03-2014